



Job Description: Executive Director

Deadline to apply: August 8, 2018

About Us

The Federation of BC Youth in Care Networks (FBCYICN) is a youth driven organization advocating with youth in and from care, ages 14 to 24, and reflecting the perspectives of alumni who with us are celebrating our 25th Anniversary. The “Fed” is a non-profit agency with charitable status funded primarily by the Ministry of Child and Family Development. We have a provincial scope and support local networks of youth in communities across BC. We have an active, volunteer Board. Our vision is to have youth in and from care networks in communities across the province, to share experiences and issues, and to provide platforms for youth to express issues directly to local and provincial decision makers.

Position Summary

The Executive Director will be a leader who deeply enjoys working with youth in and from care and has a provincial perspective on services and issues – in other words, the ability to think in terms of local communities and also hold a provincial perspective. The Federation of BC Youth in Care Networks seeks an Executive Director to lead the organization in current projects and in the development of a new strategic plan. The ED is accountable for policy and administration, including planning, organizing, coordinating, and managing the operation of the FBCYICN programs and services. This is a full-time position, working with a progressive agency with five staff members, youth involvement and alumni who hold the history of the emergence of the voices of youth in and from care in BC. The Executive Director will work in collaboration with an active volunteer Board of Directors and will liaise with provincial ministries, funders and community agencies across the province.

Primary Duties & Requirements

The Executive Director will be responsible for long term planning, provincial reach and the day-to-day operations of the agency. The ED will lead strategic planning, in collaboration with the Board of Directors, youth, alumni and staff. The successful candidate will be comfortable in discussions with provincial ministers and with groups of youth in and from care as youth learn to be effective advocates.

- The Executive Director will build lasting, professional relationships with young people and will build connections in the community and with government to enhance the work of the FBCYICN.
- The successful candidate will demonstrate an understanding of Indigenous culture and history. The ED will practice the lessons of the Truth and Reconciliation Commission and support Indigenous youth in and from care in advocacy and resources.
- The new Executive Director will have experience with youth in and from care and an understanding of what today’s youth in and from care actually want and need. They will have the ability to lead change even if those changes alter the structure of the organization or the programming we offer.
- The Executive Director will have management experience and be able to support and mentor the professional, independent staff team to meet deliverables. The Executive Director will maintain and enhance a creative, supportive and productive work environment.
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- The Executive Director will effectively use social media. The Executive Director will support and maintain a current online/media FBCYICN presence, connecting with youth, youth serving agencies, government, funders, media and the general public.
- The Executive Director will have experience managing budgets and projects. The Executive Director will write grant proposals. The Executive Director will, with the Board, develop a fund raising strategy.

Qualifications

- Minimum of five years' experience working in a youth serving agency, supporting youth in and from care
- Master's degree (preferred) (Child and Youth Care, Social Work, or related discipline)
- Demonstrated leadership and experience in organizational management, including human resources, financial management, contract management, strategic planning, working collaboratively with partnership organizations, working in collaboration with government ministries and funders
- Experience delivering culturally sensitive services

To apply, send a resume and cover letter to info@fbcyicn.ca. To find out more information about this position, contact Gary Tennant at gary.fbcyicn@gmail.com. We thank all applicants for their interest, however only those under consideration for the role will be contacted.