



# Driver Training Bursary Application Form

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## Section 1 – Program Summary

The Take the Wheel Drivers Training Bursary provides youth in and from care between the ages of 16 and 24, support to get their Class 7 (novice or N) license in BC. The bursary awards youth up to \$1500 to cover the cost of a professional driver's training course or package. The Take the Wheel Driver Training Bursary is funded by the Ministry of Children and Family Development (MCFD) and is administered by the Federation of BC Youth in Care Networks. The Take the Wheel Driver's Training Bursary will award 48 bursaries over the course of 2018-2019.

Please complete all necessary sections of this application. Incomplete applications will not be considered.

*Note: If you are a youth in and from care between the ages of 16 and 18, in order for you to be eligible for a Take the Wheel Driver Training Bursary, you must provide proof that you have requested your social worker cover the costs of a driver's training program and that they are unable to do so.*

It will take between 4-6 weeks after the application submission deadline for applicants to hear back from us regarding the status of their application. It will take an additional 4-6 weeks for successful candidates to be notified that their bursary funds have arrived at their chosen driving school.

### Eligibility

- Applicants have a cumulative total of at least one year of experience in BC government care under one or more of the following:
  - Continuing Custody Order (CCO)
  - Temporary Custody Order (TCO)
  - Voluntary Care Agreement (VCA)
  - Special Needs Agreement (SNA)
  - Youth Agreement (YAG)
- Applicants are between the ages of 16 and 24 years old
- Applicants are a Canadian Citizen or Landed Immigrant
- Applicants have a valid Learner's (L) license with a minimum of 6 months before it will expire

### How to Apply

- Complete an application package and include all required documents (see next page and use the checklist at the end of this form)
- Submit completed application package with all required documents before each round's deadline
  - Round 1 deadline – October 18, 2018
  - Round 2 deadline – March 8, 2019
  - Round 3 deadline – July 5, 2019

*Completed application packages can be dropped off, mailed, emailed or faxed to:*

Take the Wheel Bursary  
Federation of BC Youth in Care Networks  
500 – 625 Agnes St.  
New Westminster, BC V3M 5Y4

Email: [shannon.dolton@fbcyicn.ca](mailto:shannon.dolton@fbcyicn.ca)

Fax: (604) 527-7764

For questions regarding the Take the Wheel Bursary program please call (604) 527-7762 or email [shannon.dolton@fbcyicn.ca](mailto:shannon.dolton@fbcyicn.ca) or [info@fbcyicn.ca](mailto:info@fbcyicn.ca)

## Required Documents

Documentation of the following is required for an application to be considered complete:

- Proof that the applicant has a valid L license with a minimum of 6 months before it will expire, by providing a copy of your license.
- Documentation verifying the name, location, and cost of the drivers training course or program you are wanting to participate in.
- Proof of care letter stating you have a cumulative total of at least one year of experience in BC government care.
- One reference letter – can be from a teacher, advisor, employer or supportive adult in your life, stating why you would be a good candidate to receive the Take the Wheel Driver’s Training Bursary.
- For youth between the ages of 16 and 18, a letter from your guardian or social worker confirming their support of your Driver Training Bursary application and explaining why they cannot cover the costs of the program for you.
- Complete application package including answers to all essay questions.
- Sign-off on Applicant Declarations.

## Section 2 - Personal Information

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

BIRTH DATE (MM/DD/YYYY) \_\_\_\_\_ AGE \_\_\_\_\_ MY GENDER IS \_\_\_\_\_

MY PRONOUNS ARE (EX. SHE/HER/HERS) \_\_\_\_\_ ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE \_\_\_\_\_ PHONE (2) \_\_\_\_\_ EMAIL \_\_\_\_\_

What’s the best way for us to contact you?

PHONE  EMAIL  FACEBOOK  OTHER (PLEASE SPECIFY) \_\_\_\_\_

Do you identify as one of the following?

STATUS  NON-STATUS  MÉTIS  INUIT  SELF-DESCRIBED \_\_\_\_\_

## Care Status Information

Please describe your most recent care status with the Ministry of Children and Family Development or Delegated Aboriginal Agency.

	FROM (MM/YYYY) :	TO (MO/YYYY)
<i>Continuing Care Order (CCO)</i>	_____	_____
<i>Temporary Care Order (TCO)</i>	_____	_____
<i>Voluntary Care Order (VCA)</i>	_____	_____
<i>Special Needs Agreement (SNA)</i>	_____	_____
<i>Youth Agreement (YAG)</i>	_____	_____
<i>Other (please specify)</i>	_____	_____

## Social Worker/Delegated Aboriginal Agency Worker Contact Information

If you are currently in care.

FIRST NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

PHONE \_\_\_\_\_ PHONE (2) \_\_\_\_\_

EMAIL \_\_\_\_\_ FAX \_\_\_\_\_

## Section 3 – Driver’s Training Course or Program Information

NAME OF DRIVING SCHOOL \_\_\_\_\_

CITY \_\_\_\_\_ TOTAL COST (CAN REQUEST UP TO \$1500) \_\_\_\_\_

PROGRAM OR PACKAGE NAME \_\_\_\_\_

Please attach information from the website of the course or program you are wanting to participate in to your application. Ensure it includes name of school, cost, and any other important information.

## Section 4 – Essay Questions

Please answer the questions below in as much detail as possible and provide answers as an attachment.

1. How will receiving the Take the Wheel Driver Training Bursary positively impact your life?
2. Please explain the timeline and plan you have for successfully completing driver’s training and obtaining your N license. Include supports and resources you will use.
3. What additional supports do you feel you need to help you successfully obtain your N license?

## Section 5 – Additional Information

How did you hear about the Take the Wheel Bursary Program?

- FED WEBSITE
- FED E-NEWSLETTER
- YOUTH RETREAT/OTHER EVENT
- YOUTH WORKER OR SOCIAL WORKER
- POWER PAGES
- FACEBOOK
- OTHER

## Section 6 – Applicant Declarations

### Informed Consent

By signing this application form, I hereby verify that the information I have provided is true. Should any of the information included in this application change for any reason, I agree to immediately notify the Take the Wheel program staff of these changes. By signing below I agree too the following if I am a successful bursary recipient:

- Participate in an evaluation of the Take the Wheel Bursary program upon successfully obtaining my N license designation or 18 months from the date of my bursary being issued, whichever comes first.
- Participate in update meetings every three months until I achieve my N license designation or up until 18 months from the date of my bursary being issued, whichever comes first.
- Inform the Take the Wheel Program staff if at any time I am unable to complete the driver's training program or course I am registered in within the timeframe I have agreed to with the driving school.

**YOUTH SIGNATURE** \_\_\_\_\_ **DATE SIGNED (MM/DD/YYYY)** \_\_\_\_\_

**GUARDIAN SIGNATURE** \_\_\_\_\_ **DATE SIGNED (MM/DD/YYYY)** \_\_\_\_\_

*If applicant is 16-18.*

### Media Release

By signing this section I agree to allow my name (first name, last initial), age, city and potentially a quote to be published in any Federation of BC Youth in Care Networks publications or media including but not limited to Power Pages and a Take the Wheel Program report. If you have questions or concerns please contact us at (604) 527-7762.

**YOUTH SIGNATURE** \_\_\_\_\_ **DATE SIGNED (MM/DD/YYYY)** \_\_\_\_\_

**GUARDIAN SIGNATURE** \_\_\_\_\_ **DATE SIGNED (MM/DD/YYYY)** \_\_\_\_\_

*If applicant is 16-18.*

## Application Checklist

- Section 2 – Personal Information
- Section 3 – Drivers Training Course or Program Information
- Section 4 – Essay Questions
- Section 5 – Additional Information
- Section 6 – Sign-off on Applicant Declarations
- Proof of care letter that states a total of one year of cumulative B.C. government care experience
- One reference letter
- Copy of information regarding specifics of the driving course or program you would like to take
- Copy of L license with minimum of 6 months before it expires

If you are between the ages of 16 and 18:

- Letter of support from your guardian confirming knowledge of and support for your Take the Wheel Driver's Training Bursary application
- Proof of request to Social Worker or Delegated Aboriginal Agency Worker that demonstrates they are unable to cover the cost of driver's training for you