



Federation of BC Youth In Care Networks

"by coming together, we are not alone"

www.fbcyicn.ca

Exciting Employment Opportunity for a -

COMMUNITY DEVELOPMENT WORKER

(Local Development Coordinator)

The **Federation of BC Youth in Care Networks (FBCYICN)** is a youth-driven, provincial, non-profit organization dedicated to improving the lives of young people in and from government care in BC, between the ages of 14 and 24. To learn more about this unique and dynamic organization go to www.fbcyicn.ca.

Job Summary: Working closely with the Local Development Program Manager and a team of youth & adult volunteers (the A-Team), the Local Development Coordinator is responsible for developing and supporting our Locals (groups) throughout BC. A "Local" is a group of young people (14-24) who are in or from government care that come together for support so they don't feel alone in their experiences! Locals give young people an opportunity to meet new people, do fun activities, develop skills and unite their voices to make change in the systems that affect them.

Key Areas of Responsibility:

- ✓ *Develop Locals* - Promote and develop Community Groups (Locals) throughout BC.
- ✓ *Maintain Locals* – provide ongoing coaching & support to Local Leadership teams; develop, review & revise policies and procedures for the Locals; promote Locals through the proper use of social media tools and network.
- ✓ *Local & Community Collaboration* - Plan and facilitate a training retreat for representatives from the Local's Leadership Teams; support the Locals to connect to the broader community and in the Federation's programs and initiatives.
- ✓ *Volunteer Supervision* – support a team of youth & adult volunteers to advise and support the Local Development Program.
- ✓ *Ongoing Organizational Support* of the Federation – as part of the staff team, provide one-on-one support to young people; attend and help plan all Steering Committee Meetings (weekend long camps/conferences for Youth Members three x per year; attend & support other organizational events, including annual staff and board retreat & participating in team meetings; provide help and leadership with other activities as required.

Suite 500 – 625 Agnes Street, New Westminster, BC, V3M 5Y4

Phone: 604-527-7762 Fax: 604-527-7764 Toll free: 1-800-565-8055 email: info@fbcyicn.ca

Qualifications (Knowledge, Skills, Experience):

- A minimum of four (4) years work experience related to community development or equivalent;
- Must have an understanding of the needs / issues facing young people in and from government care in BC;
- A passion for improving the lives of young people in and from care and a principled belief in the importance of meaningful youth participation;
- Possess current knowledge of the Ministry of Children and Family Development / community programs and services available to young people, and in particular, young people in / from government care in BC ;
- Strong relationship-building skills; have the ability to develop effective relationships with others, to work through disagreements and disputes and maintain good working relationships;
- Good grasp of complexities involved in community and group dynamics and effectively build on their existing strengths and knowledge
- Ability and skill to plan & implement a variety of events and projects;
- Proven ability to support & coach others in their growth & development; a strong understanding of personal/professional boundaries;
- The ability to adjust & manage multiple demands, shifting priorities, ambiguity and rapid change;
- Excellent written & oral communication and interpersonal skills;
- Strong computer skills; trouble shooting experience/IT is ideal as is social media knowledge;
- A Criminal Records Review is required as part of any offer of employment;
- A valid BC Drivers Licence and the ability to travel within and outside of BC;
- Emergency First Aid Certificate;
- Understanding of, and commitment to, the values and mission of the Federation of BC Youth in Care Networks (FBCYICN).

Terms of Employment:

Full Start Date: Ideally September 15, 2011
Type of Position: Full-time (*35 hours per week*)
Days of Work: Monday to Friday (*some evenings and weekends required*)
Rate of Pay: Salary range- \$30,000-40,000 per annum (*plus comprehensive benefits upon completion of probation*)
Reports To: Program Manager (Local Development)
Location: Primary office location in New Westminster, BC. Some travel throughout BC is required; possible travel outside of BC and Canada.

Application Requirements:

A full version of the Position Description can be downloaded @ www.fbcyicn.ca/get-involved/jobs/

Please forward a current resume, along with a cover letter, in a single Word document, indicating an application to the “Community Development Worker” opportunity.

Include in your cover letter, the knowledge, skill and experience you feel you can contribute to this role and the organization overall. Email to: lacurtis@shaw.ca or fax 604-527-7764.

We thank all applicants for their interest, but only qualified candidates will be contacted. This position will remain posted until filled.