



Mission: a youth-driven, provincial, non-profit organization dedicated to improving the lives of young people in and from care in BC, between the ages of 14 and 24.

**BOARD MEETING Minutes (draft)
Wednesday, June 14, 2017
5:30 – 7:30 pm**

Present – Kian Ghanei, Debbie Cox, Violet-Rose Pharoah, Katherine Ritchie, Jules Wilson (ED), Gary Tennant (acting Chair)

Regrets- Lex, Katelyn

Time	Item	Details	Action Requested	Related Documents
5:40 – 5:50	Welcome, agenda, minutes	Welcomes, check in Apologies for the difficulty signing in on Zoom. Review agenda, sign off on minutes	Agenda approved May Minutes approved	Minutes, Agenda pre-circulated
5:50 - 6:15	ED Update	<p>ED update</p> <p>Fund raising Jules reviewed several fund raising initiatives with Radius Fire and Security and with the Construction Foundation. One of the initiatives is to secure additional funding for bursaries for student drivers as part of the ICBC project. Radius Fire and Security will be at the Fed office on Monday, June 19th for a presentation about the SCM by the Extreme Team. Board members are invited.</p> <p>New Hires Jules reviewed the current hiring process for the Manager and Coordinator position. There has been considerable interest in each position.</p> <p>Canada 150 project The Manager position will have a focus on indigenization. In the interim, Dawn is working part-time on the start up of the project and will help orient the new Manager to ensure a smooth entry into the position.</p> <p>Representative for Children and Youth – Bernard Richard will visit the Fed office Thursday afternoon, June 15th. https://www.rcybc.ca/</p>		
6:15 - 6:30	Chair Report	<p>SCM and AGM, June 2 to 4 Board members discussed the SCM and the AGM with a view to the emerging themes for the SCM/AGM in November. Additional discussion will occur at the board/staff retreat in September. The Board plans to provide youth with information about the up-coming SCM/AGM in advance of the meeting and will focus on the theme of engagement. The Board will suggest building in time on the agenda to inform new participants about the purpose and process of the AGM.</p> <p>Program Review Ian Mass attended the Saturday afternoon of the June SCM and spoke with the youth about the program review. Ian plans to report</p>		



		<p>out to the Board subcommittee (Debbie, Katelyn, Gary) before the end of June. The subcommittee will summarize the recommendations of the report and will discuss the recommendations with Jules, the Board, the staff team and the SCM.</p> <p>Summer Decisions</p> <p>Gary noted that there will need to be decisions over the summer regarding budget, organizational review, etc. The Board endorsed a process of Debbie and Gary sending recommendations via email to Board members for comment and decision making over the summer months.</p>		
6:30 - 6:40	Chair Updates	<p>Gary – Finance Committee</p> <p>Fiscal 2017 Budget</p> <p>Pace, our accounting firm, hopes to have a report to us by the end of June.</p> <p>At the May meeting the Board stated that we will not make final decisions on budget changes until:</p> <ul style="list-style-type: none"> • the Program Review is completed • we know the size of the surplus • we have compared salary levels with other nonprofits. <p>HR Committee</p> <p>The Hiring process is discussed above in the ED update. Kian requested a current staff list.</p>	<p>Need list of salary levels of nonprofits</p> <p>Staff and positions list requested. (Jules please forward to Kian)</p>	
	Discussion	<p>Time line for the FBCYICN Board</p> <p>June 30th Organizational review completed</p> <ul style="list-style-type: none"> • Board subcommittee meets then circulates key findings and recommendations to Board members • Discussion of the report with ED and with Staff • Action plan to implement recommendations <p>Budget</p> <ul style="list-style-type: none"> • Finalize 2016/17 budget reporting • 2016/17 budget decisions <p>September - Joint meeting of board and staff</p> <ul style="list-style-type: none"> • SCM plans • Youth engagement planning • New board member initiatives • Identify skills we need on the Board • Fund raising – identify key areas <p>Meeting days and start time – consider a 6PM start time</p> <p>Locals – active – reporting on local activities</p> <p>November - SCM topics</p> <ul style="list-style-type: none"> • Youth engagement them • Board selection process • Fund raising parameters • AGM - fun intro to the purpose of the AGM for new members • By-law revisions 	<p>Org Review Recommendations</p>	



Federation of BC Youth In Care Networks

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6:50	Closing	Action Items: see above Next meeting: Staff/Board Retreat - Saturday, September 9 th , 9 to 4.	Check date with staff team	
	In-camera			