



Mission: a youth-driven, provincial, non-profit organization dedicated to improving the lives of young people in and from care in BC, between the ages of 14 and 24.

**BOARD MEETING – draft MINUTES
Wednesday Nov 8, 2017
5:30 – 7:30 pm**

Meeting Location: Katelyn’s Office 1122 Mainland Street, unit 340 (Yaletown)

Call: 1-888-780-5892, 3707965

Present: Kian, Katelyn, Jules, Debbie

On the phone: Gary, Katherine, Violet-Rose

Regrets: Chelsea, Lex

Time	Item	Details	Action Requested	Related Documents
5:30 – 5:45	Welcome, agenda, minutes	Debbie Welcomes, check in Review agenda, minutes October 11, 2017 minutes approved: Katelyn moved; Kian seconded; all in favour/none opposed		Minutes, Agenda pre-circulated
5:45 – 6:00	Chair Update	Debbie provides brief update Follow up action items from last meeting: Adhoc 25th Committee – Katelyn/Jules – outline for posting for planning committee membership has been circulated Research Sync as an online library for shared board documents – Katherine – has started the research process and will continue, including checking with Debbie, who has used Sync Board Binder for Lex and Kian – not available yet due to staff changes	Jules/Katelyn will post notice for 25 th committee members the week of Nov. 14 Katherine will bring a recommendation for online document library forward by next board meeting Debbie will circulate binders asap	
6:00-6:30	Committee Updates	1. Gary – Finance Committee Motion to approve the Finance Committee recommendation that a Fund Development budget addition of \$10k not be approved; moved by Gary; seconded by Katelyn; all in favour/none opposed Motion to approve “\$5,000 in communication funds for the 25 th Anniversary” with the recommendation that the \$5,000 be used to support an Anniversary-focused event such as a third Youth Retreat and not necessarily Fed-related ‘swag’; moved by Gary; seconded by Kian; all in favour/none opposed		Finance and HR committee reports pre-circulated



		<p>Request for \$2,000 for HR policy updates was referred to the Board HR Committee for discussion and approval, with the recommendation that the funds be used at the discretion of the Committee in consultation with the Board and Executive Director</p> <p>Discussion – 25th Anniversary General agreement that, from a budget standpoint, we should prioritize a third retreat or gathering to celebrate the 25th anniversary</p> <p>It was noted that the cost of a third Youth Retreat will exceed the \$15k approved above</p> <p>Discussion about the cost and benefits of Youth Retreats including exploring possible sponsorship opportunities</p> <p>Discussion about the 25th Anniversary Committee: In terms of marking the 25th, board would help staff and members set the objectives, scope, budget and high-level direction for the anniversary celebration/s; staff would plan and deliver; will also take into consideration member input at the Nov.3 and 4 Youth Retreat World Café</p> <p>It was noted that the actual date of the Fed birthday is February and that there has historically been a ceremony or event on that date; often combined with a Youth Retreat</p> <p>Katelyn, Lex, Kian and Debbie have volunteered to represent the board on the 25th Anniversary Committee</p> <p>2. Katelyn – HR Committee</p> <p>Motion to adopt the HR Report as read; Moved by Katherine; seconded by Violet-Rose.</p>	<p>Katelyn to set up a discussion with HR/ Finance Committees/ ED to recommend how \$2000 for HR will be used</p> <p>Kian/Jules to review Youth Retreats and report back to next meeting</p> <p>Jules will identify ways to provide feedback to members/youth on how their World Café input to 25th Anniversary was considered; for follow up discussion at next meeting</p> <p>Katelyn to send out email week of Nov. 14 to see if board/staff want to meet in advance of committee posting (before December 15)</p>	
6:30-7:45	ED Update	<p>Jules – highlights</p> <p>Gathering our Voices – It was agreed that this is an important annual conference. Board to make a decision on the budget request once Jules has prepared a specific request with budget estimate and description of what profile/participation the Fed will have at the conference and how participation will directly help us achieve our strategic priorities</p>	<p>Jules to provide the board with a specific request with budget and anticipated ROI; board will make a decision by email once request has been received</p>	<p>ED Report pre-circulated</p> <p>Q2 Report pre-circulated</p>



Federation of BC Youth In Care Networks

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		<p>Thanks to the board members who were able to attend and to the others who contributed to preparation of materials</p> <p>Status of Ministry deliverables: Q2 Report to be circulated next week</p> <p>Legacy Board Role: Discussion was moved forward to the next meeting</p>	<p>Jules will circulate Q2 Report week to Debbie week of Nov. 14; Debbie will share with board</p>	
7:06:00	Close regular meeting	<p>Regular board meeting is closed</p> <p>Next meeting: December 13, 2017</p>		
7:07	In-camera			
7:30		<p>Meeting adjourned</p>		