



# Federation of BC Youth In Care Networks

"by coming together, we are not alone"

www.fbcyicn.ca

*Mission: a youth-driven, provincial, non-profit organization dedicated to improving the lives of young people in and from care in BC, between the ages of 14 and 24.*

## BOARD MEETING – WORKING AGENDA

**Wednesday Oct 11, 2017**

**5:30 – 7:45 pm**

Call in: 1-888-780-5892

Host Code: 8762802

Participants: 3707965

Present: Debbie (chair), Jules, Katelyn, Katherine, Kian, Lex

Regrets: Gary, Violet-Rose, Raven, Chelsea

Time	Item	Details	Action Requested	Related Documents
5:30 – 5:45	Welcome, agenda, minutes	Debbie welcomes, check in Review agenda, minutes <ul style="list-style-type: none"> <li>• Because of the number of new board members, it was determined that the minutes from the last meeting would be approved at the next meeting</li> <li>• Debbie moved that we approve minutes at the next meeting; Lex seconded it</li> </ul>	Approve minutes from last meeting at next meeting	Minutes, Agenda pre-circulated
5:45 – 6:00	Chair Report	Debbie provides brief update <ul style="list-style-type: none"> <li>• Thank you for Board-staff retreat</li> <li>• Acknowledge new staff and new Board members</li> <li>• Next Youth Retreat – what to expect/role of Board</li> <li>• Areas of interest for further discussion:               <ul style="list-style-type: none"> <li>○ 25<sup>th</sup> Anniversary – Alumni Leadership Circle as a legacy activity</li> <li>○ Youth housing advocacy and awareness around housing</li> <li>○ Mindmixer as an engagement tool</li> </ul> </li> </ul>	Katelyn offered to coordinate a posting for volunteers to an adhoc 25 <sup>th</sup> anniversary planning committee	Sample pre-distributed
6:00- 6:30	Committee Updates	Gary – Finance Committee (budget discussion led by Jules as part of ED Report)  Katelyn – HR Committee  Governance questions/discussion: <ul style="list-style-type: none"> <li>• Discussed the need to confirm/formalize the role of the HR Committee</li> <li>• Would like to expand membership in HR Committee; suggest we actively recruit for</li> </ul>	Action items: HR Committee will ensure we have terms of reference for all committees	Finance and HR committee reports pre-circulated



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		<p>committees at the Youth Retreat</p> <ul style="list-style-type: none"> <li>HR Committee will ensure we have up-to-date terms of reference for all committee</li> </ul>	<p>Debbie will circulate HR knowledge document</p>	
6:30-6:45	Discussion	<p>Open for board member input</p> <ul style="list-style-type: none"> <li>Discussed Board Orientation including Board binder and setting up a shared document library for Board members; need to store information in Canada</li> </ul>	<p>Katherine will research Sync as an option and report back at next meeting</p> <p>Debbie will ask staff to organize a Board binder for Kian and Lex</p>	
6:45-7:15	ED Update	<p>Jules – highlights</p> <p>Board Governance questions</p> <ul style="list-style-type: none"> <li>Jules reviewed new funding and requested approval of expanded budget</li> <li>Board agreed to a supplementary joint Finance/HR committee meeting to review/approve urgent items in the next week and the full budget by the next meeting</li> <li>Youth retreat planning <ul style="list-style-type: none"> <li>At the retreat, Board will lead Board 101 – will focus on introducing the Board members and their backgrounds and motivations; will also focus on introducing the bylaw changes</li> </ul> </li> <li>Board legacy roles <ul style="list-style-type: none"> <li>Jules suggested we introduce a Knowledge-Keeper role for valued Board members that are no longer active; Board agreed.</li> </ul> </li> </ul>	<p>Review/approve urgent items next week</p> <p>Review/approve budget by next meeting</p> <p>Katelyn/Katherine to create a short fact sheet on the new bylaw</p>	ED report pre-circulated
7:15-7:30	Closing	<p>Action Items:</p> <ul style="list-style-type: none"> <li>Guardianship Forum</li> <li>Other?</li> </ul> <p>Meeting adjourned 7:35 Next meeting: November 8, 2017</p>		
7:30-7:45	In-camera	In-camera discussion – No in-camera		