

## Position Description

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### Position Title

Awake Overnight Support Staff

### Reports To

Awake Overnight Support Staff will report to the Executive Director

### Position Overview

Awake Overnight Support Staff play a crucial role at our Youth Retreats—not only are you viewed as a role model but your presence and energy help to establish a safe and comfortable space for the participants. You are responsible for being available for support and for ensuring the participants are respecting the camp and each other from 8pm to 8am.

### Responsibilities and Duties

- Positive role model and support for participants (i.e., making sure participants feel safe, welcomed, and engaged with other participants)
- Organize and help with clean up and set up various events and activities
- Cabin wakeups and night-time cabin checks
- Support youth to engage in various evening activities and free time activities
- Main staff from 11:00pm to 8:00am
- Conduct ground sweeps of site to ensure participants' safety and wellbeing
- Responsible for reporting any concerns or incidents to the ED
- Attending a shift change meeting and providing a verbal report from the night
- First-aider (must have valid first-aid certificate)
- Making sure all participants are respecting each other, following our Values Code and camp guidelines
- Attend an orientation meeting prior to the Youth Retreat

### Competencies

- Strong interpersonal skills and the ability to connect in a genuine way with youth aged 14-24
- An understanding of the complexities of group dynamics and the capacity to view things through a trauma informed lens
- Ability to work through and honour difference while maintaining a neutral position

- Strong ability to manage multiple and competing demands, shifting priorities, ambiguity, and rapid change
- Self-motivated, self-directed and assertive; ability to work under minimal supervision
- Ability to stay up overnight and remain alert, active and prepared for a range of potential experiences

## Qualifications & Requirements

- Criminal Records Review with Vulnerable Sector Check Clearance Letter
- Current Standard First Aid & CPR
- Knowledge of child welfare system in BC and the needs and issues of youth impacted by this system
- Understanding and commitment to the values and mission of FBCYICN
- A proven passion for improving the lives of young people in and from care and a principled belief in the importance of meaningful youth engagement
- A strong understanding of personal/professional boundaries

## Work Environment & Conditions

- Remote Camp in Lake Cowichan, BC (approximately 2 hours outside of Victoria)
- Must be able to climb several stairs to access sleeping area
- Moving and lifting a variety of items weighing up to 25 lb