

Exciting Employment Opportunity for a -

COMMUNITY and CULTURAL CONNECTIONS COORDINATOR

The **Federation of BC Youth in Care Networks (FBCYICN)** is a youth-driven, provincial, non-profit organization dedicated to improving the lives of young people in and from government care in BC, between the ages of 14 and 24. To learn more about this unique and dynamic organization go to www.fbcyicn.ca.

We are looking for someone interested in working with a collaborative team of people to help build our Fed Family and ensure youth in/from care have the supports and resources they need to live healthy, fulfilling lives. Together we can change the care experience!

Job Summary: The Community and Cultural Connections Coordinator is responsible for helping to build community networks in partnership with youth in/from care and community partners. They are also responsible for supporting youth to build strong cultural connections. Finally, their other main responsibility is developing and supporting our Federation Locals (youth groups) throughout BC. A “Local” is a group of young people (14-24) who are in or from government care that come together for support so they don’t feel alone in their experiences! Locals give young people an opportunity to meet new people, do fun activities, develop skills and unite their voices to make change in the systems that affect them.

Key Areas of Responsibility:

- ✓ Promote and develop Youth Groups (Locals) throughout BC
- ✓ Provide ongoing coaching and support to Local Leadership teams
- ✓ Develop, review and revise relevant program policies, procedures, resources, and tools
- ✓ Plan and facilitate capacity building and cultural activities to individuals, groups and during large community and agency events
- ✓ Support Locals to connect to each other, the broader community, and other Federation programs and initiatives
- ✓ Engage in collaborative community partnerships to promote cultural teachings and practices
- ✓ Support youth and adult volunteers
- ✓ Facilitate youth's connections with local representatives of their Indigenous community
- ✓ Provide direct 1 to 1 support to youth ages 14-24
- ✓ Develop, manage, and report on related budgets and fundraising activities
- ✓ Complete all required administrative duties and operate within policies and procedures

- ✓ Provide ongoing Organizational Support of the Federation, which includes attending and helping plan all Youth Retreats (weekend long gatherings for Youth Members twice per year); attend, plan and support other organizational events and activities as required

Qualifications:

Must haves:

- A Criminal Record Check-VSC is required as part of any offer of employment with FBCYICN;
- Valid BC Driver's License, clean drivers abstract, and ability/flexibility to travel within & outside of BC;
- Standard Level First Aid and CPR;
- An understanding of and commitment to the values and mission of FBCYICN;
- Minimum of 4 years education and/or experience in community development or equivalent field;
- A proven passion for improving the lives of young people in and from care and a principled belief in the importance of meaningful youth engagement;
- A strong understanding of the needs and issues facing young people in and from government care in BC;
- An excellent understanding of Indigenous cultures, traditions, and history;
- A strong understanding of personal/professional boundaries.

Abilities:

- Strong interpersonal skills, specifically, the ability to identify strengths and support/coach others with their development;
- An understanding of the complexities of community and group dynamics and the capacity to effectively build on strengths and knowledge;
- Proven ability to work through and honor difference while maintaining effective working relationships with all parties;
- Knowledge of and demonstrated experience with skills associated with effective project management leading to the successful delivery of events and projects;
- Strong ability to manage multiple and competing demands, shifting priorities, ambiguity, and rapid change;
- Proven ability to work independently, take-on responsibility, display initiative and independent decision making, multi-task, problem-solve and deal effectively with non-routine matters;
- Self-motivated, self-directed and assertive; ability to work under minimal supervision;
- Strong ability to innovate, develop, and grow programs and services;
- Organized, efficient, and detail oriented;
- Excellent written/oral communication skills, including facilitation & presentation;

- Strong computer skills i.e. Microsoft Office and working knowledge of various Social Media and web based platforms;
- Able to lift 15-20 pounds

Terms of Employment:

Type of Position: This is a full-time (*37.5 hours per week*) position
Employment Term: To March 31, 2020 depending on funding and job performance
Days of Work: Monday to Friday (*some evenings and weekends required*)
Compensation:

1. Living Wage
2. RRSP contribution of 6% of salary paid by employer
3. Three weeks paid vacation, statutory holidays and birthday off
4. 100% employer-paid health benefits (with the exception of long-term disability)

Reports To: Executive Director

Application Requirements:

Please forward a current resume and cover letter in PDF format to info@fbcyicn.ca with email subject "Community and Cultural Connections Coordinator Job Posting."

We thank all applicants in advance for their interest, but only those selected for an interview will be contacted.

Preference will be given to applicants with lived care experience and/or are of Indigenous ancestry.

Position will remain open until filled.