

# APPLICATION CHECKLIST

## REACH FOR SUCCESS BURSARY

Please make sure you have everything you need before you start the [online application form](#). You will not be able to save the form and come back to it.

You must provide the following information and documents for your application to be complete.  
**Incomplete applications will not be considered.**

If you have any questions about the application or how to find the information you need, contact Taylor at [taylor.burnett@fbcyicn.ca](mailto:taylor.burnett@fbcyicn.ca)

### *Information about the program/service/activity*

- Name of the program/service/activity
- Total cost
- Your plan if the max bursary amount (\$500) won't cover the total cost
- A letter, photo or screenshot with info about the program/service/activity. You can also include a link.
- A paragraph or two about how the program/service/activity will benefit you

### *Guardian Support*

- If you're 18 or under, you'll need your guardian to give us permission on the application form to confirm your care history.

### *Documents*

- Proof-of-Care Letter  
*From the Ministry of Children and Family Development or Delegated Aboriginal Agency confirming your care status and how long you were in care. You should be able to get a proof-of-care from your most recent social worker or MCFD/DAA office. If you don't have that information or have any questions about getting your proof-of-care letter, contact Taylor.*
- Reference Letter  
*It can be from a teacher, advisor, counselor, support worker, employer, family member or other supportive person*